



STATE OF NEVADA, OFFICE OF THE ATTORNEY GENERAL¹

SENIOR DEPUTY ATTORNEY GENERAL, PERSONNEL DIVISION

Gross Salary: Up to \$ 151,087.68 Employee/Employer Paid retirement or \$129,414.24 Employer Paid retirement (based on experience)

Duty Station: Reno, with occasional travel.

Position Status: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General.

Position Summary: This attorney position represents all agencies within the Executive Branch of the State of Nevada in *employment matters*. Primary duties include providing daily advice to assigned client agencies, reviewing proposed employee discipline, drafting legal briefs, conducting legal research, appearing in administrative hearings, and handling all phases of litigation in federal and state courts. This position also serves as a mentor and/or supervisor to other deputy attorneys general in the Division.

Minimum Education And Background: Graduation from accredited law school and licensed in Nevada. Employment contingent upon successful background check. Must possess valid state driver's license at time of appointment.

Preferred Experience: Preference to those with 5+ years' experience with federal and state *employment law* and litigation. A working knowledge of federal and state rules of procedure, rules of evidence, local court rules, and administrative law is a must.

Skills Required: Must possess skills in written and verbal communication, planning, prioritizing, and executing timelines without supervision. Must exhibit professionalism, organization, self-motivation, punctuality, and leadership skills.

Physical Demands: Ability to work in typical office setting, use standard office equipment, and travel. Ability to read printed materials and computer screen, and to communicate in a clear and understandable manner in person and virtually and over the telephone or computer. Reasonable accommodation is available to otherwise qualified individuals upon request.

Benefits of Position Include:

- Student loan forgiveness after 10 years of public service
- Collaborative team of 11 attorneys
- Opportunity to appear in all courts and handle all phases of litigation through trial and appeal
- Compressed work schedule option
- Work-life balance
- Public service/community involvement
- Retirement accrual after vesting
- Pro bono opportunities
- Paid vacation, sick and family leave
- Medical/dental/life insurance
- Free CLE; training opportunities

This announcement lists the major duties and requirements of the job and is not all-inclusive. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Please send cover letter, resume, references, and a writing sample to Chief Cameron Vandenberg at cvandenberg@ag.nv.gov

1 The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.